

Committee Chair: Patti Balacek
Minute Scribe: Jessie Foss
Meeting Attendance: See Page 3

I. CONSENT ITEMS

A. Call to Order

The meeting was called to order at 11:00 a.m. by Ms. Balacek. A quorum was present as indicated by roll call.

B. Announcements and Introductions

Roundtable introductions were made. Ms. Balacek then explained the purpose and restructuring of the committee.

Ms. Proudlock announced that as of earlier this week all initial unemployment claims must now be made online. Ms. Norsten said a UI staff member has been in the Job Center assisting those asking for UI claim assistance.

II. ORDER OF BUSINESS

A. Program and Contract Performance

1. WIOA

Ms. Mitchell reported the Dislocated Worker program has more individuals enrolled than anticipated due to more dislocations occurring than were projected. She stated the only area of concern with the Adult and Dislocated Worker contract is surrounding work-based learning where the service provider is behind on projected enrollments.

Ms. Norsten reported Workforce Connections has set up the first transitional job and systems are in place for transitional jobs enrollments to go more smoothly in the upcoming program year.

Ms. Mitchell reported the WIOA Youth program is on track for most areas. She said the only area of concern is the low number of out-of-school youth served. Ms. Mitchell believes this should be cleared up by the end of the program year because the busiest time of year for the youth program is coming up.

Mr. Gaworski reported WisCorps finished its spring crews and is in the middle of a heavy media push for recruiting potential members of the summer crews.

Reports were given that Workforce Connections and WisCorps have changed some of its staffing and both changes seem to be going well. Ms. Sullivan reported WisCorps has hired an outreach coordinator and Ms. Norsten reported Workforce Connections is training its employment coordinators in all programs so they can be regionally based as opposed to program based.

Motion made (Abbott/Subach) to accept the WIOA Adult, Dislocated Worker and Youth program performance and contract reports. Motion carried unanimously.

2. DOC WtW

Ms. Mitchell reported there has been a huge improvement in enrollment numbers when compared to last program year. She stated a change in the way the state has allowed enrollments has made a big difference.

Motion made (Proudlock/Abbott) to accept the DOC Windows to Work report as presented. Motion carried unanimously.

3. Monitoring Activities

Ms. Mitchell reported that each year DWD pulls files to make sure they have been validated. This year, DWD found zero issues with the files that were pulled for the WDB's service providers. Ms. Mitchell plans on sharing the most common issues the state found with other providers to make sure area providers keep on top of these common issues.

B. Contract and RFP Updates

1. WIOA Adult and Dislocated Worker

Ms. Sullivan reported the WDB received one response from Workforce Connections for the WIOA Adult and Dislocated Worker RFP. The response was reviewed and scored and received enough points to offer a contract to Workforce Connections. Ms. Mitchell reported the technical review committee decided to offer Workforce Connections a 1-year contract with the option to nullify the contract if deliverables laid out in the response are not being met at the end of the second quarter. Ms. Sullivan said the WDB will be meeting with Workforce Connections in the next couple of weeks to go over contract requirements.

2. DOC

Ms. Sullivan reported that the Department of Corrections approached the WDB asking how much money it would take for the WDB to operate the DOC WtW contract rather than contracting the grant out. There has been discussions on whether or not the WDB should operate the contract or contract it out. The WDB Executive Committee decided to wait to see what the allocations will be and go from there. The Executive Committee also discussed it might be a good idea to contract out one more year with other changes the WDB is facing this year.

3. OSO

Ms. Sullivan reported the Department of Labor decided a One-Stop-Operator needed to be procured through a competitive bid process for each Job Center; in western Wisconsin this includes La Crosse and Tomah. The WDB let a no-cost RFP, which was responded to by one organization and it had a cost associated attached to the response. The WDB deemed this response non-responsive. A RFP was reissued and one response was received. This response still needs to be scored, which will be done by June 30, 2017.

C. Job Center Oversight

1. Job Center certification

Ms. Sullivan stated that new Department of Labor law requires all job centers to be certified each year, which will make sure all job centers meet certain criteria. The first certification needs to be completed by June 30, 2017. The WDB is still waiting for final word from DWD that the checklist the state put together is the final and can be used for certification.

2. One-Stop MOU

Ms. Sullivan explained that for the first time ever the amount of money it costs to operate a job center and who is going to be paid for it had to be calculated. Western Wisconsin had costs calculated for La Crosse and Tomah Job Centers. All partners agreed on the costs and how they would be paid. Some costs were based on square footage while others are based on full-time employees. The first draft of the MOU went to the state for a approval and a few tweaks need to be made.

Motion made (Powell/Grapes) to recommend approval of the One-Stop MOU contingent upon edits required by DWD. Motion approved unanimously.

D. Alignment of Resources and Activities

1. Committee Member resource and program reports

Ms. Mitchell explained the purpose of this agenda item is for committee members to have a roundtable discussion on items going on at member businesses that are relevant to job center operation. Ms. Balacek suggested this agenda item be moved to the program report agenda item, which was agreed upon by committee members. Ms. Powell spoke on how DVR programs can overlap with WIOA youth programming. Ms. Subach reported the McDonald's on George Street has been torn down and the new restaurant will open later this fall. She said McDonald's will be hiring for the George Street location throughout the summer. New staff will be trained at other local McDonald's locations. McDonald's will be interviewing throughout the summer each week at the Boys and Girls Club in La Crosse.

III. CONCLUSION

A. Old Business

None.

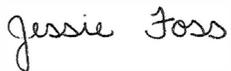
B. New Business

None.

IV. ADJOURN

Meeting adjourned at 12:07 p.m.

Respectfully recorded,
Jessie Foss, recorder



Respectfully submitted,
Patti Balacek

Present

Patti Balacek
Vicki Proudlock
Marina Abbott
Jessica Subach
Rebecca Grapes
Ellen Parker
Roxanne Powell

Not Present

Judy Berg
Kathleen Olson
Mary Kessens

Others Present

Kelly Norsten, Workforce Connections
Teresa Pierce, Workforce Connections
Matt Gaworski, WisCorps
Julie Mitchell, WDB
Beth Sullivan, WDB
Jessie Foss, WDB